

Office of Student Accounts

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PICKING UP A REFUND CHECK

Ι	give permission to
(Student's Name)	
	to pick up my refund check.
(Person picking up Refund Check)	
I certify that I am attending classes for the	
semester at Arkansas Tech University.	
Student ID Number:	
Student Printed Name:	
Student Signature:	
Date:	

Person picking up Refund Check must have the following three items (NO EXCEPTIONS):

- This completed Note
- Student's Photo ID (Arkansas Tech Issued ID or Valid/Current Driver's License)
- The person picking up the Refund Check must have their own ID