

Name/Personal Information Change

Student ID Number	Date
T	
Name Enrolled Under (Last, First, Middle, Other)	
Change Name To (Last, First, Middle)*	
Student Signature	Phone Number

***Please note: Your FAFSA for Financial Aid cannot be approved if your name in university records does not match your legal name. Contact the Financial Aid Office for more information (fa.help@atu.edu, (479) 968-0399).**

Are you employed by ATU (staff, faculty, graduate assistant, student worker, etc.)? Yes No

*If employed at ATU, you will need to first have your name change processed by the Human Resource Office.

When do you plan to graduate? Spring Summer Fall Year: _____

Indicate how you want your name printed on your diploma: _____

Do you need to change your biographical information? Yes No

Gender: Male* Female* Other*

***Please note: Your FAFSA for Financial Aid cannot be approved if your gender in university records does not match your legal gender. Contact the Financial Aid Office for more information (fa.help@atu.edu, (479) 968-0399).**

Do you need to change your contact information? Yes No

If so, please specify your updated Address: and Phone Number(s):

_____	_____	<input type="checkbox"/> Home
_____	_____	<input type="checkbox"/> Cell
_____	_____	<input type="checkbox"/> Home
_____	_____	<input type="checkbox"/> Cell

You will need to see the Card Office if you wish to receive a new Tech ID.
To change your email address and OneTech and Blackboard login information, you will need to contact the Help Desk at 968-0646.

Registrar's Office Use Only	
<input type="checkbox"/> SHADEGR	_____
	Date Processed

	Initials