

STAFF SENATE

April 4, 2022
Meeting Minutes

CALL TO ORDER

The Ozark Campus Staff Senate was called to order by Jessica Spicer on Friday, April 1, 2022.

ROLL CALL

Senators Present:

Shirley Bonner
Jessica Spicer
Alina House

Bethany Lucius
Katrina Young
Jimmy Martin

Senators Absent: none

Visitors: Daniel Smith—Arkansas Small Business and Technology Development Center ASBTDC

MINUTES: The minutes from the March meeting were shared virtually during our meeting. Senator Martin filed a motion to accept the minutes. Senator Young seconded that motion. The minutes were approved by Senate vote.

Old Business:

- **Quarterly breakfast-** we missed our last quarterly breakfast due to winter weather. It is slated to be May 13, 2022 at 8:00 am in conference center 117B.
- **Staff excellence award nomination:** We have 1 nomination. Senator Bonner will send those around to all members.
- **Employee Spotlight for May 2022:** Jessica Spicer

NEW BUSINESS:

- **ASBTDC-** Daniel Smith spoke to the senate about his organization and ways he can help small business owners. They will be offering a QuickBooks workshop for staff and students for free in April.
- **University Strategic Planning Committee-**Drafted strategic plan was presented to the committee on Wednesday 3/29/2022. Will be drafted and sent out to the senates on Ozark and Russellville campus. Once we are presented with the plan we will have an impromptu staff senate -meeting to discuss this with our senate between April 18th @ 2:30 pm with Mr. Sikes. Dr. Gunter will be on the Ozark Campus on April 21st to discuss

the strategic plan with all staff and faculty. Have the plan presented to Dr. Bowen by May 18th and implemented in August.

- Current strategic plan is expired. There are some questions as to whether we will meet the May 18th deadline.
- **Staff Excellence award nomination-** Silent discussion
- **Graduation:** Thursday, May 5th at 7:00 pm. All staff and faculty are asked to be there by 3:00 pm.

Report from Staff Senate in Russellville & Presidential Committee

President's Communication Committee

April 26, 2022

Notes:

- Admin and Finance:
 - o Budget Advisory Meeting on Friday at 1 pm
 - o Budget process underway – proposed model will be submitted at this meeting
 - o HR – new employee orientation – JUNE 1 – invites coming from HR
 - o Jessica Holloway – year-end deadlines – Req deadline – June 3 – p-card cut off June 10
- Commencement 2022:
 - o VP Furst-Bowe – rehearsal Friday, May 6, 2 pm in Tucker
 - o Ozark Thursday (rehearsal at 3 pm)
 - o RSVL – Friday – evening
 - o RSVL – Saturday – 2 ceremonies
 - o Sat – 10am – Hall of Distinction will be recognized
- Athletics:
 - o Athletic awards was last night
 - o Male and Female of the Year (Seniors): Patrick Minor, Timber Rylie
 - o Spring sports wrapping up – going strong
- Presidents Leadership Reception:
 - o 39 Who's Who recognized
 - o 3 outstanding seniors: Parker Benton, Kaitlyn Wright, Glendon VanSandt
- TECHAdvise:
 - o 3 complete
 - o 1 more tomorrow
 - o Thanks to Dean's for getting to faculty coming to talk with students
 - o Big thanks to Meighan Burke for planning
 - o Any family members coming to ATU, get with Advising to get an early appointment
- Enrollment Report:
 - o 11.5% down for undergrad
 - o 1,361 freshman accepting scholarships
 - o 65 students accepting transfer scholarships
 - o 655 students registered for advising sessions- freshmen
 - o 624 students have completed housing file- freshmen
- RPL:
 - o Extended hours happening during finals
 - o 62 consecutive hours that the library is open during finals
- Late Night Breakfast:
 - o 9-11pm on Wednesday

- DPS:
 - o Food items to get rid of ticket fines – happening now
- Alumni:
 - o Breakfast during finals happening again this year
 - o Breakfast During Finals:
 - o Thursday 4/28, Hull, McEver, The Library Porch, Norman, Witherspoon
 - o Friday 4/29, Corley, McEver, Library, Norman, Hull, Witherspoon
 - o Monday 5/2, Corley, Hull, McEver, Rothwell, Witherspoon
 - o Tuesday, 5/3, Hull, McEver, Rothwell, & Witherspoon
- Finance:
 - o HR – Christina Stolarz – resigning May 6
 - o Jamie Fisher taking on HR roles until interim found
- Sculpture Reveal:
 - o Today at 4 pm
 - o Artist in residence- Andrew
 - o 12 feet tall – a neat piece
- Dr. Cass:
 - o Summer Bruch stepping down from department head duties
 - o Interim named, Dr. Lynnette Gilbert
- Music:
 - o Past Sunday – recognized the Futter’s for 40+ years of service
- Dr. Gunter:
 - o Thanks to all and especially SAM
- Career Center:
 - o Award winners and completers Ceremony tonight in Witherspoon
- Evening of Excellence:
 - o Tonight, in Hull Hall Student Union
- Sam:
 - o Go to arkansastechnews.com and look at new stories that are published
- Chartwells:
 - o Arkansas Tech University and its food service partner, Chartwells, are announcing operational changes that will enhance the efficiency of food service on the Russellville campus beginning in fall 2022.
 - o Doc's Place in the Doc Bryan Student Services Center and the We Proudly Serve Starbucks location in Dr. Robert Charles Brown and Jill Lestage Brown Hall will close permanently effective Friday, May 6.
 - o Beginning with the fall 2022 semester, the breakfast items offered in Doc's Place will transition to Jerry's in Baswell Techionery and the pizza service in Doc's Place will move to the Hull Building Student Union.
 - o The convenience store items that have been available in Doc's Place will be relocated to Baswell Techionery and the Hull Building Student Union.
 - o The coffee equipment in We Proudly Serve at Brown Hall will be relocated to Baswell Techionery and added to the inventory of the coffee service there.

ADJOURNMENTL:

Senator Spicer motioned, Senator Martin seconded, and all approve and the motion carried to adjourn at 9:35 a.m.

Respectfully submitted,
Bethany Lucius, Secretary