

**Arkansas Tech University - Ozark
Curriculum Committee Meeting
January 9, 2015**

Minutes

CALL TO ORDER The Curriculum Committee met in the Student Services Conference Room on Friday, January 09, 2015 at 10:00 a.m. The following members were present: Tekla Bar, Stan Hatcher, Cathy Rosewell, Lynn Washington, Brenda Shoop, and Erin Brickley. The following members were absent Ashley Gattis and Bobby Sewell.

APPROVAL OF MINUTES Acting for Bobby Sewell, Tekla Barr called the meeting to order at 10:05 a.m. and asked that the minutes be approved as distributed. Motion by Cathy Rosewell, second by Stan Hatcher to approve the minutes as distributed. Motion carried.

OLD BUSINESS There was no old business.

NEW BUSINESS Ms. Barr asked the committee to consider the changes requested by the respective programs below.

Collision Repair Technology

Effective with the Summer I 2015 semester:

In curriculum requirements for the TC in Collision Repair Technology:

- Delete the requirement for CRT 1312 Air Brushing
- Require CRT 1342 CRT Employment and Certification

Effective with the Summer I 2015 semester:

In curriculum requirements for the AAS in General Technology with an emphasis in Collision Repair Technology:

- Delete the requirement for AST 1003 Automotive Electronics
- Delete the requirement for AST 1103 Automotive Brake Systems
- Delete the requirement for AST 1203 Automotive Climate Control
- Delete the requirement for AST 1213 Automotive Chassis/Steering
- Delete the requirement for CRT 1312 Air Brushing
- Require CRT 1342 CRT Employment and Certificate
- Require CRT 2114 Metal Repair III
- Require CRT 2124 Custom Painting
- Require CRT 2134 CRT Mechanical and Electrical

Motion by Lynn Washington, second by Cathy Rosewell to approve the changes requested by CRT. Motion carried.

Health Information Technology

Effective with the Summer I 2015 semester:

In the curriculum requirements for TC in Health Information Technology:

- Delete the requirement for HIT 2113 Medical Transcription
- Require HIT 2213 Healthcare Delivery Systems

Effective with the Summer I 2015 semester:

In the curriculum requirements for the AAS in Health Information Technology:

- Delete the requirement for HIT 2113 Medical Transcription
- Require HIT 2223 Diagnostic (ICD-9 CM) Coding
- Change the requirement for INT 2903 Internship or approved elective to INT 2903 Internship

Motion by Lynn Washington, second by Stan Hatcher to approve the changes requested by HIT. Motion carried.

Health Sciences

Effective with the Summer I 2015 semester:

- Change the course prefix from HIT 1113 Medical Terminology to HSCI 1113 Medical Terminology
- Change the course prefix from HIT 1123 Human Anatomical Structure I to HSCI 1123 Human Anatomical Structure I
- Change the course prefix from HIT 1243 Human Anatomical Structure II to HSCI 1243 Human Anatomical Structure II

Motion by Lynn Washington, second by Stan Hatcher to approve the changes requested by Health Sciences. Motion carried.

Medical Assisting

Effective with the Summer I 2015 semester:

In curriculum requirements for AAS in Medical Assisting:

- Delete the requirement for EMTP 1001 First Aid and CPR for Health Care Professionals
- Delete the requirement for HIT 1213 Legal Aspects of Health Information
- Delete the requirement for HIT 2243 Diagnostic (ICD-10) Coding
- Delete the requirement for HIT 2323 Procedural (CPT) Coding
- Delete the requirement for INT 2904 Internship
- Create and require MA 2233 Legal and Ethical Practices of the Medical Office

- Create and require MA 2143 Coding Principles for the Medical Office
- Create and require MA 2153 MA Role in Emergency Preparedness
- Create and Require MA 2314 Medical Assisting Practicum
- Change the course number for Medical Laboratory Orientation & Instruction LAB from MA 2212 to MA 2214 and increase the semester hours to four
- Change the course number for Medical Assistant Administrative Practice from MA 2124 to MA 2133 and reduce the semester credit hours to three
- Create MA 2993 Special Topics for Medical Assisting

Motion by Lynn Washington, second by Cathy Rosewell to approve the changes requested by MA. Motion carried.

ANNOUNCEMENTS It was decided that the Curriculum Committee should meet monthly. Brenda Shoop will poll the members to determine the best day/time and email all committee members with the selected day/time.

ADJOURNMENT Motion by Stan Hatcher, second by Lynn Washington to adjourn the meeting. Motion carried. The meeting was adjourned at 10:35 a.m.