

Arkansas Tech University - Ozark
Curriculum Committee Meeting
December 13, 2004

Minutes

The Curriculum Committee met in the Conference Room of the Administration Building on Monday, December 13, 2004 at 9:00 a.m. The following members were present: Sherry Brown, Cathy Fultz, Ron Hutain, Janet Mickens, William Nehus, Ken Warden, Jo Blondin, Eva Spurgin. The following guests were present: Sandra Cheffer, Christy Gilmore, Brenda Shoop.

APPROVAL OF
MINUTES

Mr. Warden called the meeting to order and asked for action to approve the minutes from the previous meeting. Motion by William Nehus, second by Cathy Fultz to approve the minutes as distributed. Motion carried.

CURRICULAR
ITEMS

Mr. Warden asked for action to approve changes requested by Applied Laboratory Technology. Dr. Blondin requested that this item be tabled until she had a chance to review it more thoroughly. Motion by Sherry Brown, second by Ron Hutain to table the request until January meeting. Motion carried.

Mr. Warden asked for action to approve the requests for approval of AAS degrees to be effective with Fall 2005 term. Motion by Sherry Brown, second by Cathy Fultz to approve request for approval of AAS Degrees. Motion carried.

Request for approval of AAS degrees for the following were approved:

AAS Degree in Allied Health
Paramedic/Emergency Medical Services
Practical Nursing

AAS Degree in Business Technology (areas of emphasis: Business
Technology, Business Medical)

AAS Degree in General Technology (with options in the following:)
Air Conditioning and Refrigeration
Applied Laboratory Technology
Automotive Service Technology
Collision Repair Technology
Computer Information Systems
Cosmetic Science
Electronics Technology (areas of emphasis: Automation
Maintenance, Computer Technology)
Welding Technology

Mr. Warden asked for action to approve all of the curricular items relating to the approval of AAS degrees as a whole. Motion by Ron Hutain, second by Sherry Brown to approve all curricular items relating to the approval of AAS degrees as a whole. Motion carried.

The following actions were taken on curricular items:

1. Air Conditioning and Refrigeration
 1. Change title for ACR 1205 from Tubing and Pipe to Tubing and Piping
 2. Change title for ACR 1403 from Basic Electricity to Fundamentals of Electricity
 3. Add ACR 2904 Externship
 4. Add ACR 2204 Industrial Refrigeration
 5. Add ACR 2304 Sheet Metal
 6. Add ACR 2305 Boiler Operations

2. Applied Laboratory Technology
 1. Change number for Government Regulations from ALT 1402 to ALT 1112
 2. Change number for Food Science from ALT 1502 to ALT 1122
 3. Change number for Introduction to Quality Control from ALT 2402 to ALT 1132
 4. Change number for Introduction to Statistical Process Control from ALT 2302 to ALT 1202
 5. Change number for Applied Food/Environmental Microbiology from ALT 2503 to ALT 1214
 6. Change number for Food Sanitation from ALT 2101 to ALT 1301
 7. Change number for Industrial Safety in Applied Laboratory Technology from ALT 2201 to ALT 1311
 8. Add ALT 2904 Externship

3. Automotive Service Technology
 1. Change number for Automotive Brake Systems from AST 1703 to AST 1103
 2. Change number and title from AST 1602 Introduction to Automotive Powertrains to AST 1202 Introduction to Automotive Drivetrains
 3. Change number for Automotive Climate Control from AST 2103 to AST 1203
 4. Change number for Engine Performance from AST 1506 to AST 1206
 5. Change number and title from AST 1612 Advanced Powertrains to AST 1212 Advanced Automotive Drivetrains
 6. Change number for Automotive Chassis and Steering from AST 1803 to AST 1213
 7. Add AST 2206 Advanced Engine Performance
 8. Add AST 2904 Externship

5. Business Technology

1. Change number and title from BUS 1503 Word Processing I w/lab to BUS 1013 Word Processing I
2. Change number for Business Mathematics from BUS 1103 to BUS 1023
3. Change number for Administrative Support Procedures from BUS 1563 to BUS 1033
4. Change number and title from BUS 1013 Business Communication to BUS 1043 Professional Communication
5. Change number and title from BUS 1383 Spreadsheet Applications to BUS 1053 Spreadsheets
6. Change number and title from BUS 1123 Accounting I w/Lab to BUS 1073 Accounting
7. Change number and title from BUS 1513 Word Processing II w/Lab to BUS 2113 Word Processing II
8. Change number for Computer Applications for Accounting from BUS 1143 to BUS 2123
9. Change number for Multimedia from BUS 1603 to BUS 2133
10. Change number for Introduction to Management from BUS 1622 to BUS 2143
11. Change number and title from BUS 1373 Database Management w/Lab to BUS 2153 Database Management
12. Change number and title from BUS 1313 Desktop Publishing w/Lab to BUS 2163 Desktop Publishing
13. Change number for Introduction to Human Anatomy from BUS 1843 to BUS 2213
14. Change number for Machine Transcription from BUS 1523 to BUS 2223
15. Change number for Medical Terminology from BUS 1723 to BUS 2233
16. Change number for Disease Processes from BUS 1873 to BUS 2243
17. Change number for Medical Coding I from BUS 1863 to BUS 2263
18. Change number for Medical Coding II from BUS 1883 to BUS 2253
19. Change number for Medical Transcription II from BUS 1853 to BUS 2273
20. Change number and title from BUS 1103 Internship to BUS 2903 Externship
21. Add BUS 2173 Special Topics for Business Technology

6. Computer Information Systems

1. Change title for CIS 1303 from PC Repair and Maintenance to PC Maintenance
2. Add CIS 2133 Web Page Design
3. Add CIS 2143 Help Desk Support

4. Add CIS 2153 Microsoft Programming
5. Add CIS 2903 CIS Externship

7. Cosmetology

1. Change number for Related Science I from COS 1201 to COS 1121
2. Change number for Hairdressing I w/Lab from COS 1310 to COS 1110
3. Change number for Manicuring I from COS 1501 to COS 1131
4. Change number for Cosmetic Therapy I from COS 1601 to COS 1141
5. Change number for Salesmanship, Shop Management, and Shop Department I from COS 1701 to COS 1151
6. Change number for Hygiene and Sanitation II from COS 2101 to COS 1201
7. Change number for Related Science II from COS 2201 to COS 1221
8. Change number for Hairdressing II w/Lab from COS 2310 to COS 1210
9. Change number for Manicuring II from COS 2501 to COS 1231
10. Change number for Cosmetic Therapy II from COS 2601 to COS 1241
11. Change number for Salesmanship, Shop Management, and Shop Department II from COS 2701 to COS 1251
12. Change number for Hygiene and Sanitation III from COS 4101 to COS 2301
13. Change number for Related Science III from COS 4201 to COS 2321
14. Change number for Hairdressing III w/Lab from COS 4310 to COS 2310
15. Change number for Manicuring III from COS 4501 to COS 2331
16. Change number for Cosmetic Therapy III from COS 4601 to COS 2341
17. Change number for Salesmanship, Shop Management, and Shop Department III from COS 4701 to COS 2351
18. Change number for Theory and Practical Application from COS 3105 to COS 2405

8. Collision Repair Technology

1. Add CRT 2904 Externship

9. Electronics Technology

1. Change number and title for ELT 1212 Basic Electronics for AST to ELT 1222 Basic Electronics for Trades and Industry
2. Change number for Semiconductors I from ELT 1304 to ELT 1214

3. Change number for Computer Operating Systems from ELT 2213 to ELT 1223
4. Change number for Semiconductors II from ELT 2106 to ELT 1306
5. Change number for Basics of Industrial Automation from AMT 1407 to ELT 2107
6. Change number for Programmable Controllers AMT 1505 to ELT 2115
7. Change number for Industrial Fluid Power from AMT 1603 to ELT 2123
8. Change number for Industrial Trade Techniques from AMT 1701 to ELT 2131
9. Change number and title from AMT 3305 Advanced Microprocessor Systems to ELT 2205 Microprocessor Systems
10. Change number for Computer Troubleshooting from AMT 3405 to ELT 2215
11. Change number for Computer Interfacing from AMT 3203 to ELT 2223
12. Change number for Circuit Board Fabrication from AMT 3101 to ELT 2231
13. Change number and title from AMT 1103 Internship to ELT 2905 Externship

10. Paramedic/Emergency Medical Services

1. Change title for EMTP 1006 from Basic EMT Training to Basic Emergency Medical Services Training
2. Change number and title from EMTP 1502 Paramedic Field Internship II to EMTP 1504 Paramedic Internship II

11. Welding

1. Change title for WLD 1103 from Gas Welding/Cutting to Introduction to Thermal Cutting
2. Change number for Introduction to Arc Welding from WLD 1204 to WLD 1224
3. Change title for WLD 1503 from MIG Welding to Gas Metal Arc (MIG) Welding
4. Change title for WLD 1603 from TIG Welding to Gas Tungsten Arc (TIG) Welding
5. Change title for WLD 1702 from Weldment Test to Weldment Testing
6. Add WLD 1402 Welding for Trades and Industry
7. Add WLD 2904 Externship

NEW BUSINESS Dr. Blondin asked the committee to begin thinking about and discussing with faculty in their areas the issue regarding how to handle students who have completed their technical program and want to come back and complete the AAS degree program. We will need to carefully consider what requirements will be and discuss this issue at the next meeting.

Mr. Warden wanted to thank all concerned for their hard work on the AAS degree programs. Everyone's efforts are appreciated.

ADJOURNMENT Motion by Sherry Brown, second by Ron Hutain to adjourn the meeting.
Motion carried.